

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, April 11, 2026, 6 PM
Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00 PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Mark Person, Dee Bornheimer, Karen James, Russell Baker and Ericka Motte. Village Clerk Candice Grunseth, Police Chief Tom Tallier, and Village Public Works Director Dave Kroeplin were present. Mande Ellis from the Star News was present. Dan Cooper from Rural Water.

Village Trustee Ericka Motte led the Pledge of Allegiance.

Special Order of Business: Village Clerk/Treasurer Candice Grunseth presented the Oaths to the three newly elected board members: Dee Borneheimer, Cheryl Rosemeyer, and Derrick Romig. They start their new term on Tuesday April 21, 2026.

Special Order of Business: Heather Dums, Northwoods Assessment was present to discuss a proposal for assessment of the Village for 2027. Heather recently has been certified through the state and is currently working with a veteran assessor who is retiring. The Village will send the proposal to the Finance committee to review.

Immediate Public Concerns: None

Trustee Russell Baker made a motion to approve the following minutes, and Trustee Dee Bornheimer seconded the motion: the Regular Board Minutes on March 11, 2026; the Finance Committee on April 6, 2026. The motion carries all were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU, 32776-32779 & FORWARD 15584(voided), 15708-15736, and vouchers V1668-V1699, RLF 1010-1011, No JE, WRS/WDC/TASC/EFTPS/DOR/XCEL, No RESTRICTED, or CDBG. The motion carries on a roll call vote of 7-0.

Reports:

President Jane DeStaercke reported on the CDBG Housing program, BOR training, Recycling ordinance and DNR limits. Jane presented a certificate of appreciation to Board member Ericka Motte for her 7 and ½ years on the Village.

Treasurer's Report – There was a report in the board packet for the fund balances March 11, 2026 through April 8, 2026 for the pooled cash accounts at Forward and the other accounts for the Village. The Restricted Account breakout is included along with the CD report in the board packet as well.

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Trustee Karen James made a motion to approve the Treasurer's reports and Trustee Cheryl Rosemeyer seconded the motion. All were in favor.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk/Treasurer Candice Grunseth noted the EPA meetings and extra DNR meetings. She noted the Rural water conference and meetings with engineers. She noted the District Meeting and AI training last month along with the Clerks conference next week. President Jane DeStaercke noted that Candice received the Administrative Professional of the year from Wisconsin Rural Water Association and the Village is thankful for her work.

Chief of Police Tom Tallier presented a written report for the Board and noted 19 new complaints for the month of March. He discussed his contact with Tom Tiffany for the Village Phosphorus levels.

Public Works Director Dave Kroeplin had a written report for the Village Board. He noted the Rural Water conference a few weeks ago and attending classes to gain credits he received. He also informed the Board that Grady passed his distribution certification test.

Village Clerk/Treasurer Candice Grunseth noted the 2026 budget is quarter of the way through the year and the income is 17.34% and expense at 19.36% and had the written report in the packet to review. The Water and Sewer budgets were reviewed with Finance and a copy was at the board meeting.

Old Business:

Village Clerk Candice Grunseth updated the board on the Country Wireless agreement/contract and Trustee Russell Baker made a motion to approve and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 7-0.

New Business:

Trustee Ericka Motte made a motion to approve the Arbor Day Proclamation, and it was seconded by Trustee Russell Baker. All were in favor. This is set for Thursday April 23, 2026 at 12:30PM with the 4th grade class at the Gilman School.

Trustee Cheryl Rosemeyer made a motion to approve Resolution 2026-01 Depository and Trustee Karen James seconded the motion. Motion carried 7-0.

Recycling Ordinance- No action

Trustee Ericka Motte made a motion to approve the DNR Recycling Compliance Assurance Plan and it was seconded by Trustee Dee Bornheimer. We need this each year to apply for the recycling grant. All were in favor.

Public Nuisance- Police Chief Tom Tallier reported on 285 E McSloy Street and provided pictures of the property. The Board discussed the concern of equipment and that it is right by our park. The Village Board gave authority for Tom to follow up on the property, give 30 days and to comply and invite the property owners to the next board meeting in the hopes to have cleaned up prior to June Dairy Days.

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CDBG Close out- Village Clerk/Treasurer Candice Grunseth reported on the CDBG housing program funds being taken back by the state. Trustee Russell Baker made a motion to approve closing out the account and returning the funds and Trustee Ericka Motte seconded the motion. The motion carried on a roll call vote of 7-0.

The Gilman Lions Club asked for permission to look into funding for updating the Village Park Playground.

Village Clerk/Treasurer Candice Grunseth noted the concern from Bob Prokop Village Assessor to have the Open book and Board of Review be adjourned until after the state numbers come in early August. The BOR will be on Wednesday May 8, 2026 at 5:45PM and will adjourn to a later date.

Committee dates were set as follows:

Finance Committee on May 11, 2026 at 3:00 PM

Improvements on May 6, 2026 at 5:30PM

Parks on May 4th or 5th TBD

There is nothing scheduled for Personnel, Public Safety, or RLF.

Agenda Items: Public Nuisance, Recycling Ordinance, Assessor proposal.

Trustee Russell Baker made the motion to Adjourn to the 7PM Public Hearing at 6:51pm. and Trustee Karen James seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Baker made a motion to Reconvene from Public Hearing at 8:41Pm to take any action on the Facility plan.

Trustee Dee Bornheimer made a motion to approve the Facility Plan for the WWTF presented by SEH and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1(Motte No). Approving the plan puts the village on a path to move forward whether that is with the plan as is, amending the plan, or changing the plan into two parts. There was good discussion at the public hearing on why we went from no limits to a stringent limit and how DNR and EPA play a role in the impairment of the Yellow River. There was then a discussion of a variance that if the plan was not feasible for the Village. At this time a variance could be looked into by the DNR and reviewed by the EPA. Village Clerk/Treasurer Candice Grunseth reminded the board that Ecoli compliance is due by 2029 and Phosphorus compliance by 2033.

The Village is requesting proposals going forward for the facility plan that would be due by Tuesday April 21, 2026. The Village Board is calling a Special Meeting to discuss these proposals on Wednesday April 22 at 6PM.

The meeting adjourned at 8:34pm motion from Trustee Ericka Motte and seconded by Trustee Dee Bornheimer. Motion carried all in favor.

Candice Grunseth, WCMC

Village Clerk/Treasurer

Village of Gilman